

Guttenberg Housing Authority Board of Commissioners

Open Public Meeting Agenda

**Monday, June 17, 2019 at 6:00 p.m.
7005 Boulevard East, Community Room**

1. Call to Order
2. Reading of the Open Public Meetings Act Notice
3. Roll Call
4. Pledge of Allegiance
5. Executive Director's Report
6. Financial Report
7. Payment of Bills
8. Approval of Minutes

December 17, 2018 Board Meeting
April 15, 2019 Board Meeting
May 20, 2019 Board Meeting
May 30, 2019 Special Board Meeting

9. Old Business
10. New Business
11. Resolutions

2019-22: Resolution approving and authorizing the Executive Director to issue a Request for Proposals for Financial Advisor services

12. Public Comment
13. Adjournment

(THE BOARD MAY CONVENE TO CLOSED SESSION DURING THE MEETING)

HOUSING AUTHORITY OF THE TOWN OF GUTTENBERG

MEETING MINUTES

This regular meeting of the Board of Commissioners was held on May 20, 2019 in the Community Room at 136 69th Street, Guttenberg, New Jersey. The meeting was opened at 6:30 p.m. and the Open Public Meeting Act Notice was recited.

Adequate notice of this Meeting of the Board of Commissioners of the Housing Authority of the Town of Guttenberg was given in accordance with Chapter 231 of the Laws of New Jersey by publishing the meeting date in the Jersey Journal and the Bergen Record on May 16, 2019 and May 17, 2019, by posting the meeting date at the Guttenberg Town Hall on May 13, 2019, and by posting the meeting date on the Bulletin Board at the main office of the Guttenberg Housing Authority at 6900 Broadway, Guttenberg, New Jersey 07093 on May 13, 2019.

Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

X Chairperson Habermann-Ward X Vice Chairperson Montanez Commissioner Mack
X Commissioner Robinson X Commissioner Torres-Munoz X Commissioner Mantineo
X Commissioner Acosta

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director reported to the Board of Commissioners on the HVAC Project at Klein Towers, the kitchen upgrades project, and the issuance of new Section 8 vouchers.

FINANCIAL REPORT:

The Executive Director reported on the financial position of the Housing Authority. Commissioner Acosta asked a question about the utility audit. Executive Director Czaplicki responded that it is a billing audit and that a physical needs assessment and energy audit would be next.

PAYMENT OF BILLS:

A motion was made to accept and pay all bills for April 16, 2019 to May 20, 2019. Chairperson Habermann-Ward asked about invoices for the security cameras and invoices from Verizon. Executive Director Czaplicki explained the basis for each invoice and the funding for security cameras going forward. Vice Chairperson Montanez asked about an invoice for an automobile. Executive Director Czaplicki explained the basis for the invoice. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
LINDA-HABERMANN-WARD, CHAIR	2	X			
MARISOL MONTANEZ, VICE CHAIR	1	X			
JUSTIN MACK					X
EDWARD ROBINSON		X			
LIZA TORRES-MUNOZ		X			
JOLENE MANTINEO		X			
REBECCA ACOSTA		X			

The motion to accept and pay all bills for April 16, 2019 to May 20, 2019 is adopted.

APPROVAL OF MINUTES:

The motion to approve the minutes of the December 17, 2018 meeting of the Board of Commissioners was tabled.

A motion was made to approve the minutes of the April 15, 2019 meeting of the Board of Commissioners. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
LINDA-HABERMANN-WARD, CHAIR	1	X			
MARISOL MONTANEZ, VICE CHAIR	2	X			
JUSTIN MACK					X
EDWARD ROBINSON		X			
LIZA TORRES-MUNOZ				X	
JOLENE MANTINEO				X	
REBECCA ACOSTA				X	

The motion fails.

OLD BUSINESS:

None.

NEW BUSINESS:

The Executive Director reported on the dedication ceremony for the memorial garden for Phil Lauler Jr., longtime resident.

RESOLUTIONS:

None.

PUBLIC COMMENT:

None.

ADJOURNMENT:

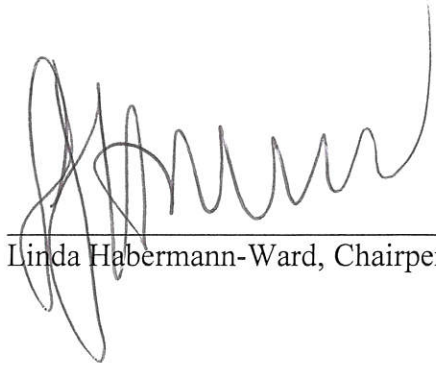
A motion was made to adjourn the meeting. The following vote ensued:

COMMISSIONER	MOTION/ SECOND	YES	NO	ABSTAIN	ABSENT
LINDA-HABERMANN-WARD, CHAIR		X			
MARISOL MONTANEZ, VICE CHAIR		X			
JUSTIN MACK					X
EDWARD ROBINSON		X			
LIZA TORRES-MUNOZ		X			
JOLENE MANTINEO		X			
REBECCA ACOSTA		X			

The meeting was adjourned at 7:05 p.m.



Carl S. Czaplicki Jr., Executive Director/Secretary



Linda Habermann-Ward, Chairperson